

# 2010 GLOBAL ROUTES HIGH SCHOOL APPLICATION

## STUDENT INFORMATION

Full Name \_\_\_\_\_ Preferred First Name \_\_\_\_\_  
(As it appears on your passport)

Date of Birth (month/day/year) \_\_\_\_\_ Gender:  Female  Male T-Shirt Size (circle one): S M L XL

Passport# \_\_\_\_\_ Expiration Date \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Student's Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

School Name \_\_\_\_\_ Current Grade \_\_\_\_\_

## PROGRAM INFORMATION

Enclosed is a deposit for \$600 drawn on a U.S. bank to reserve a space in the following program. This deposit includes a \$200 nonrefundable processing fee. The remaining \$400 is refundable until March 1st, 2010. **Program Fee balances are due April 1st, 2010. Applications received after April 1st, 2010 require full payment with no refund obligations.**

### Program Location and Start Date:

First Choice \_\_\_\_\_ Start Date \_\_\_\_\_

Second Choice \_\_\_\_\_ Start Date \_\_\_\_\_

Third Choice \_\_\_\_\_ Start Date \_\_\_\_\_

## PARENT INFORMATION

Student primarily lives with:  Parents  Parent 1  Parent 2  Other (please specify) \_\_\_\_\_

Mail should be sent to:  Parents  Parent 1  Parent 2  Other (please specify) \_\_\_\_\_

Parent 1 \_\_\_\_\_

Parent 2 \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

Country \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

## OTHER INFORMATION

### How did you first hear about our programs?

- School  Web search  
 Friend  Consultant  
 Family  Other

Please specify \_\_\_\_\_

Please supply the names and addresses of friends, family or teachers who may wish to receive our brochure:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

# TO BE COMPLETED BY STUDENT-REQUIRED

In order to be enrolled in a program, you must complete and submit the following two parts of the application.

**Part 1-Personal Statement:** Please respond to each of the following questions using a separate sheet of paper. Be sure to write your full name and the program for which you are applying in the upper right-hand corner of the page.

1. List your previous summer and travel experiences (if any). What did you enjoy most and why?
2. What are your extracurricular activities, sports, hobbies and interests? Do you have a job at home, at school or in your community?
3. What are you most looking forward to this summer? What do you hope to gain from your program? What do you feel you can contribute?
4. Considering the inherent dynamics of living and traveling abroad in a group setting, discuss one aspect of the program you feel might be challenging for you, and why.
5. Sharing who we are despite cultural or language barriers is one of the most exciting and challenging parts of travel. Imagine that you are having dinner with a member of your host family or community. Choose an event of personal significance, a daily routine, or a family tradition of yours to describe to that person. Explain what it is and why it is important to you.

**Part 2-Contract:** Global Routes leaders and directors hold students to a very high standard. Our programs necessitate a significant level of personal investment and responsibility from each student joining the group. By initialing the below items, you confirm your understanding of and commitment to our expectations and the terms of participation in our programs. Students will be held accountable if they are not able to live up to the spirit of this contract. Please consider each item with care. Contact us if you have questions about any of these items.

I \_\_\_\_\_ agree to:

- \_\_\_ Be flexible, patient and open-minded in the face of new and challenging situations.
- \_\_\_ Participate positively and fully in all group meetings and activities, understanding that Global Routes programs are group-based and that at times I may be asked to put the group's needs before my own.
- \_\_\_ Commit to the successful implementation of all volunteer projects, understanding that I am enrolling in a community service program.
- \_\_\_ Do my best to fundraise prior to my program for my group's community service project.
- \_\_\_ Make my best effort to work and live respectfully with others within and outside the group.
- \_\_\_ Maintain group cohesion by not becoming involved in any exclusive behavior, including being a part of a clique, getting involved in a romantic relationship or isolating myself from the group in any way.
- \_\_\_ Respect and care for the property and equipment of Global Routes, my hosts and my group.
- \_\_\_ Forgo the possession and/or consumption of tobacco products, unprescribed drugs or alcohol of any kind.
- \_\_\_ Forgo the use or purchase of a cell phone or personal music device during the course of the program.
- \_\_\_ Abide by all safety policies set forth by my leaders and not leave their supervision without their permission.
- \_\_\_ Acknowledge that Global Routes reserves the right to dismiss, without program fee refund or issuance of certificate of community service hours, and at the expense of the participants, those who break this contract.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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# TO BE COMPLETED BY PARENT-REQUIRED

We are interested to hear your goals for your child this summer. Please feel free to use an additional sheet of paper, if necessary.

1. What would you like your child to gain from a Global Routes program this summer?
2. What are your child's major strengths and weaknesses in terms of personal qualities, social skills and proficiencies? Please contact us with any additional information or concerns you may have to help us provide the best possible summer experience for your child.

## Assumption of Risk, Waiver of Liability and Indemnification Agreement

We have read and understand the program description for which our son or daughter is applying. We further have read, understand, and agree to the provisions contained in the "Terms and Conditions" and in the above "Student Contract". There are certain risks inherent in Global Routes' activities and programs; we understand the nature of these programs, and accept the risks involved. We agree to release, waive, covenant not to sue, indemnify or hold harmless Global Routes and their agents of any and all liability and responsibility of any nature for any loss or damage to property or personal injury, including death or illness, incurred by our child while participating in a Global Routes program. Jurisdiction for all legal action will be in Hampshire County, MA. Any individual upon bringing legal action against Global Routes which results in a decision in favor of Global Routes will be responsible for all legal fees, court costs and out of pocket expenses of Global Routes, its board members and its employees. We understand that our failure to disclose fully any information regarding our child which results in an inappropriate placement in a Global Routes program is cause of dismissal without refund. We also understand that Global Routes will dismiss without any refund and at parent(s)' expense any student who disrupts the group or who violates the "Conditions for Participation" and/or the "Student Contract". We give permission to Global Routes to use photography of our child and to use his/her creative writing in promotional, documentary and other educational publications (print and electronic). We further agree to pay the program balance in U.S. dollars by April 1st, 2010.

Parent 1 Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent 2 Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2010 GLOBAL ROUTES TERMS & CONDITIONS

## How To Apply

Reserve a space in any Global Routes program by downloading and completing the application found on the Global Routes website. Send it to Global Routes at One Short Street, Northampton, MA 01060 with a \$600 deposit. Global Routes applications are accepted on a rolling basis and are subject to space availability.

In our screening process, we seek to ensure that students are capable of meeting the physical and emotional demands of an intensive, small group program. Global Routes reserves the right to refuse and/or rescind acceptance at any point to a student who we believe is unsuitable for our programs. Health, physical ability or behavioral history may be grounds for refusal. If Global Routes refuses or rescinds admission to a program, all monies paid to date will be refunded, except in situations in which information was withheld.

Additional forms must be completed and submitted by March 15<sup>th</sup>. We will instruct you on how to download them from our website. The forms include: health, travel, two teacher references and possibly other forms specific to your program.

## Conditions for Participation

Global Routes encourages and demands self discipline. Our approach is to offer learning, adventure and a group experience within the boundaries of safety, common sense and the law. Living within a small group is challenging and students will be expected to actively participate and at times compromise some of their own needs for the common goals of the group. While participating in program activities, students must follow the stated instructional sequence and safety standards. Unsafe actions taken by any participant are grounds for dismissal. Possession or use of tobacco products, weapons, alcohol or unprescribed drugs, as well as sexual activity, exclusive relationships and unauthorized absence from the group are against our rules, and we are inflexible about them. Dismissed participants will not be issued a certificate of community service hours regardless of their participation in the service project(s).

Global Routes reserves the right to dismiss participants who have violated the Conditions for Participation or the Student Contract, or whom we believe have become an overall hindrance to the group process or the stated goals of the program. Participants who are dismissed or who withdraw will be sent home at their own expense, without refund of any fees paid, even in the instance of a medical problem. In such cases, accompaniment by a Global Routes leader on the flight(s) home will be impossible, though at the request of a parent or guardian, Global Routes will attempt to arrange for the student to be treated as an unaccompanied minor by the airline. In such instances, any additional fees will be borne by the family.

## Program Fee Information

The program fee balance is due by April 1<sup>st</sup>, 2010. We will not continue to reserve the space of any participant whose balance is unpaid after this date. Applications received after April 1<sup>st</sup> must be accompanied by full payment. If you enroll after April 1<sup>st</sup> or fail to make final payment by that date your program fee will be subject to a \$150 surcharge. Program fees cover all program activities. They do not cover transportation or accommodation to and from the starting or ending points of programs, internal program flights, personal spending money, expenses for professional medical care, or personal needs. In addition to the program fee, participants must put

\$400 on account with Global Routes as a contingency payment to cover the costs of any extraordinary expenses incurred by a program participant, i.e. medical expenses or replacement of lost items. All unused contingency funds will be returned by the end of September. Factors beyond our control (e.g. currency valuations, excessive inflation, significant fuel price increases) may cause our program fees to fluctuate.

## Deposit and Program Fee Refunds

Your \$600 deposit includes a \$200 non-refundable processing fee. The remaining \$400 deposit is refundable until March 1<sup>st</sup>, 2010. After March 1<sup>st</sup> your full \$600 deposit is not refundable, but any additional fees paid are refundable until April 1<sup>st</sup>. After April 1<sup>st</sup>, there will be no program fee refunds, regardless of circumstance. We recommend you discuss the details of your program with our administrative team within this time to ensure your program choice is appropriate.

Our refund policy is based on our investment in the program. Costs are determined on a group basis, not per student, and most expenses cannot be recovered. In addition, last minute cancellations often prevent students on the waiting list from participating. Trip cancellation insurance is available through travel insurance providers and depending on the nature of the claim and the reason for your cancellation, you may be able to recover some or all of the program fee as well as travel costs.

## Fundraising

While participation in our programs is not contingent upon this, we strongly encourage each student to raise a suggested amount of \$400 (or more) prior to the program for in-country service projects. One hundred percent of this money goes directly to the purchase of building materials, tools, school provisions and other supplies needed. Students take great pride in working on projects that they have personally helped to fund. Fundraising also helps to bind a participant's home and host community in a profound and tangible way. We supply thorough information on effective fundraising strategies to enrolled participants. All project contributions are tax-deductible through Global Routes' 501(c)(3) non-profit organization.

## Health Forms

Our health form must be completely filled out and signed by a parent or guardian as well as by a physician who has examined the participant within one year prior to the start of the program. The health form must be received by Global Routes by March 15<sup>th</sup>, 2010. Acceptance into a program is contingent upon our approval of the health form, and failure to answer all questions accurately or the misrepresentation of the participant's current or past physical and/or emotional condition may necessitate the dismissal of the participant, even after the program has commenced, at the parents'/guardians' expense. Failure to update Global Routes with new behavioral developments or other pertinent health form information prior to the program may result in dismissal or rescinding of acceptance (even before a program begins) without refund. All students must be covered by medical insurance and are required to hold Emergency Evacuation Insurance during their time on program. In case of illness or injury, Global Routes will administer first aid and/or take the injured student to medical services. The cost of these services, including expenses for both the student and accompanying staff person, are the responsibility of the parent or guardian.

## Transportation

Transportation to and from the starting point of each program is the logistical and financial responsibility of the parents/guardians. Detailed information will be sent after receipt of your application. Regardless of transportation mode, travel arrangements and the travel information form must be submitted to Global Routes.

## Flight Arrangements

As a courtesy to you, Global Routes arranges for all international group flights out of a US gateway city. We feel it is important for all students to be on the same flight and a group leader or other responsible adult will accompany group participants flying on our scheduled group flights. However, no adult will be available to accompany a participant who misses the international departure, or who must, for any reason, leave the program early on his/her return flight home.

## Program Development

Program development continues throughout the year after the catalogue description is complete. As new opportunities arise or practical considerations require, the itinerary, destinations or other aspects of a trip may change. Parents and students will be informed about substantive changes before the summer begins. Global Routes reserves the right to cancel any program that does not enroll a minimum number of students. In such instances participants will be offered space in any other program that still has space available or a full refund of all monies paid. In instances where Global Routes cancels a program for other reasons (e.g. political instability, health concerns) Global Routes will attempt to offer a close substitute to the cancelled program as well as the two aforementioned options. In instances where Global Routes cancels a program for any reason, it is not responsible for the reimbursement of costs incurred by participants other than the Global Routes program fee. In instances in which a program that has begun has to be abruptly ended for reasons beyond our control there will be no program fee refund and any additional costs will be borne by the participant's family.

## Risk Management

Safety management is our priority, and we have an exceptional record to prove it. The physical and emotional well-being of our participants is the primary concern of our leaders. Global Routes uses care in the selection of our leaders, transportation companies, outfitters, facilities and services, and takes active steps to identify, analyze and manage risk to all participants and their personal property. Our risk management protocol cannot remove all risk; parents and participants must understand the nature of our programs and accept the inherent risks involved in such activities.

## Equipment

Global Routes will provide equipment needed for group travel and living (e.g. tents, stoves, cooking utensils, first aid equipment, vans, etc.); participants are expected to care for equipment. If a student damages or loses any equipment belonging to or subcontracted to Global Routes, the student and/or parent/guardian will be held responsible (normal wear and tear excluded). Global Routes insurance does not cover the personal property and equipment of participants; parents/guardians should check with their own insurance providers to ensure their child's personal property and equipment are covered against loss, theft or damage.